

## **WPTA IPC APPLICATION PROCEDURE - PERFORMERS**

In order to apply for the WPTA IPC, please follow this procedure:

### 1) APPLICATION FEE

Process the application fee(s) online (<http://www.wpta.info/ipc>)

Before completing the payment, you should be satisfied with number of registration fees in your shopping basket, as well as the total amount you are paying.

After successfully processing the registration fee(s), you will get a confirmation email.

Please forward this confirmation email to [ipc@wpta.info](mailto:ipc@wpta.info) and make sure to keep the original email received, as you will need it in order to complete the application form.

### 2) WPTA IPC RULES AND APPLICATION FORM

Please visit the WPTA IPC page: <http://www.wpta.info/ipc>

Download the WPTA IPC Rules and Application Form.

Please read both documents to understand all essential information and get organized for completing the Application Form.

We recommend saving the Application Form locally on your computer, so you can revert to it as you need in order to fully complete all required fields.

Please use the Word version of the Application Form, and feel free to adjust any fields in order to personalize the Form and convey any specific information.

If you are applying with more than one entry, you can use one Application Form.

### 3) AUDITION AND ASSESSMENT

If you wish to be auditioned by a WPTA-appointed judge, please get in touch with the WPTA IPC office to arrange the audition. The audition must take place after you have paid the application fee online. Please make sure to facilitate the recording of the audition (audio only), as you will need to send the recording to your judge by email after the audition (the judge will then send the recording to WPTA IPC). Please note that the recording of the live audition is your responsibility and not the responsibility of the judge. However in some cases the judge may agree to arrange the recording for you and send it directly to us. The judge will also send us the assessment grade and other audition details.

If the judge is already familiar with your playing, they can send us the assessment grade without auditioning you. In this case (or in case you are applying without being assessed/auditioned by a local judge), you should send us an audio-visual recording of your performance (either as a web-posted link or as an email attachment). Please see details in the WPTA IPC Rules.

### 4) APPLYING

Please send us the following documents by email to [ipc@wpta.info](mailto:ipc@wpta.info):

- a) copy of the registration fee payment confirmation email
- b) fully completed Application Form
- c) for the purpose of audition, one of the following:
  - web/Dropbox link(s) of your performance (please specify on the Application Form)
  - audio-visual recording of your performance (please send by email or use the Dropbox or similar service)

- name of the WPTA-appointed judge who is going to hear you in a live audition  
(completed on the Application Form)

d) colour photograph (suitable for publishing)

e) biography in English

If you are to undertake a live audition with a WPTA-appointed judge, we will await the recording and assessment grade from them.

You will then receive the confirmation from WPTA IPC by email confirming you as a contestant.

Please do not hesitate to contact us should you have any enquiries.

We look forward to your participation at the WPTA IPC.

Kind regards,

WPTA IPC

Ian Jones, WPTA IPC Artistic Director

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